



**COLCHESTER BOARD OF EDUCATION
Building Committee Meeting**

Wednesday, December 18, 2024
5:00 PM
William J. Johnston Middle School

MINUTES

BOARD MEMBERS PRESENT : Chair Alexander Oliphant, Vice-Chair Christopher Rivers, Secretary Margo Gignac, Donna Antonacci, Michelle Millington, Rosemary Gignac and Stefanie Tracey-Calash.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III, Assistant Superintendent Jessica L. Kuckel, Assistant Director of Pupil Services Rebecca Tedesco, Bacon Academy (BA) Principal Amy Begué, BA Assistant Principal Melissa Cyr, WJJMS Assistant Principal Stacey Ewings.

OTHERS PRESENT : Director of Finance and Operations Rachel Linkkila, Instructional Technology Coordinator Barbara Johnson, Executive Assistant to the Superintendent Alyssa Fratoni, Director of Educational Operations Andrew Barillari

1. MEETING OPENING

1.1. Call to Order

Chair Oliphant called the meeting to order at 5:04 PM

1.2 Roll Call

R. Gignac, D. Antonacci, M. Millington, C. Rivers and A. Oliphant present for Roll Call

2. *PRIORITY DISCUSSION / ACTION ITEMS

2.1. *Discussion and Possible Action on HVAC Project at BA

Superintendent Sullivan explained that because of changes in EPA regulations, the project restarted and two bids for design work were received from Russell & Dawson and HFLenz.

M. Gignac arrived at 5:09 PM

A. Barillari stated that Russell & Dawson's bid was \$176,650 and HFLenz was \$120,000. He stated that he did reference checks for both companies and ultimately, his recommendation is to hire HFLenz for the design work, which includes drawings, schematics, oversight, construction administration, etc. They will also guide us to which design system is best to cover as much of BA as possible. Whether that is possible, it is still unknown, we have to wait for the designs.

The Board asked about timelines. A Barillari stated that he expects after the New Year for the designs to be in. He stated that we had asked for 4 different designs : the existing design, a VRF design, a Chiller design and a Hybrid VRF and Chiller design.

S. Tracey-Calash arrived at 5:17 PM

The Board asked about grant funding. Superintendent Sullivan stated that there is an expiration of December 31, 2025 but we have the ability to request an extension.

Motion by: M. Gignac

Motion to move forward with HFLenz Engineering to do the design work for the HVAC system at Bacon Academy.

Second: C. Rivers

Roll Call: All in favor

Vote: Motion carried

3. ADJOURNMENT

Motion by: C. Rivers

Motion to adjourn.

Second: M. Millington

Roll Call: All in favor

Vote: Motion carried

Chair Oliphant adjourned the meeting at 5:26 PM

Respectfully submitted,



Alyssa Fratoni

Executive Assistant to the Superintendent